



UEAPME Study Unit: Questionnaire for European associations

UEAPME – Think Small Test

Name of your organisation:				
Type of your organisation:	EU horizontal organisation		EU branch organisation	
Date:				

Please send the completed questionnaire by e-mail to the [UEAPME Study Unit:g.huemer@ueapme.com](mailto:g.huemer@ueapme.com)

UEAPME Think Small Test

UEAPME has called for years on policymakers to respect the “Think Small First” principle as regards legislation, public administration and business support services. Policy decisions should be targeted to the majority of enterprises (99.8% of all enterprises are SMEs, 91.4% are micro enterprises) and not to a few large companies.

With the European Small Business Act (SBA) presented by the European Commission in June 2008 and endorsed by the Competitiveness Council in December 2008, the European Institutions gave for the first time a strong signal of commitment to implement the “Think Small First” principle at European and national / regional / local level.

The **UEAPME Think Small Test** aims to assess regularly to which degree the commitments to use the “Think Small First” principles have been fulfilled by policymaker at all levels.

Therefore, UEAPME would like to invite as many persons working for Craft and SME organisations (including European associations) in all Member States to fill in this questionnaire once a year (each February), which will provide us with the necessary information to assess the degree of compliance with the “Think Small First” commitments of policy maker all over the European Union.

Please follow these rules to complete the questionnaire:

- The questionnaire should be only answered by people who **represent or work for a European Craft or SME association**.
- One person may answer **only one questionnaire**.
- Please fill in **all fields marked in colour**.
- The questions should be answered in February and the answers should relate to the **current situation** and the **measures take during the past year**.
- **Please answer all questions**, but fill-in or tick “N/A” (no answer, not applicable, don’t know) for issues on which you have no experience or knowledge.
- Please send the questionnaire back by e-mail to g.huemer@ueapme.com

UEAPME - Think Small Test for the EUROPEAN COMMISSION

Please answer the questions as regards the European Commission

* Please score for Situation: **-2 / -1 / 0 / +1 / +2**
 from **-2 (for very bad)** to **+2 (for excellent)**
 or **N/A** (for not applicable, no answer, don't know)

Situation *
 Please score
-2/-1/0/+1/+2

Have any **policy measures** been taken in this area during the last year?

Tick a box

Yes	No	N/A
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Results of these measures?

Pos = situation has improved
 0 = situation is unchanged
 Neg = situation got worse

Tick a box

Pos	0	Neg	N/A
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1. "Think Small First" principles in the legislative process

Effective and independent impact assessment on the effects of new legislation on enterprises in general	
Specific impact assessment on Crafts / SMEs	
Consultation of Craft/SME associations on new legislative proposals	
Influence of comments and proposals from Craft/SME associations in the legislative process	
Exemption from administrative or compliance requirements for SMEs	

2. "Think Small First" principles in administration

Existence of European Programmes for SMEs	
Existence of simplified procedures of SMEs as regards programmes	
Existence of specified administrative rules for SMEs	

3. "Think Small First" principles in business support measures:

SME-friendly support measures to get access to technologies	
SME-friendly support measures to get access to finance	
SME-friendly support measures to get access to standards	
Assessment of SME participation in European programmes	

UEAPME - Think Small Test for the EUROPEAN PARLIAMENT

Please answer the questions as regards the European Parliament

* Please score for Situation: -2 / -1 / 0 / +1 / +2
from -2 (for very bad) to +2 (for excellent)
or N/A (for not applicable, no answer, don't know)

Situation *
Please score
-2/-1/0/+1/+2

Have any **policy measures** been taken in this area during the last year?

Tick a box

Yes	No	N/A
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Results of these measures?

Pos = situation has improved
0 = situation is unchanged
Neg = situation got worse

Tick a box

Pos	0	Neg	N/A
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